

**RFP 200-25-83492- Online Module Training and Web-Hosting  
Attachment H  
Reference Check Form**

Reference Check Form Due Date:  
**August 29, 2025, by 3:00 PM EST**

**INSTRUCTIONS:** You have been asked by the vendor listed below to provide a reference as they are responding to the current solicitation with the state of Indiana. This is a standard form created by the State of Indiana and your input is very much appreciated. During this competitive process, a representative from the State of Indiana may contact you directly for more detail. If you have any questions, please contact the State of Indiana contact listed in the box on the top left side of the form.

Please provide the information requested below and submit this reference check form to:  
[idoareferences@idoa.in.gov](mailto:idoareferences@idoa.in.gov):

The subject line of the email submissions must clearly state the following:

**RFP 200-25-83492 Reference – [INSERT COMPANY NAME]**

**VENDOR NAME**

Home of Training
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**REFERENCE CONTACT INFORMATION**

Reference Company Name	Duffy's Sports Grill
Contact Name	Lisa Speck
Contact Title	Director of Training
Company Mailing Address	1926 10 <sup>th</sup> Ave. N. Suite 300
Company City, State, Zip	Lake Worth, FL 33461
Company Website Address	Duffy's Sports Grill
Contact Telephone Number	561-629-2787
Contact Fax Number	
Contact Email	lspeck@duffysmvp.com
Industry of Company	Restaurant

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QUESTIONS: Please provide a response to each of the questions listed below regarding the vendor listed above.

1. If you decline to provide a reference, please indicate that below and provide any comments you would be willing to share regarding the reason.

2. How long did you/have you and/or members of your team worked with the vendor? Please provide the specific dates of service.

Since October of 2016

3. With what type of internal and external stakeholders did the vendor have to communicate with?

Training

4. Has the vendor been cited for any financial audit issues? If you are able to, please describe the issue briefly, and any corrective actions required. Did the vendor ultimately address the issue(s) in a satisfactory manner?

N/A

5. Has the vendor been subject to any requests for corrective action to cure performance issues? If you are able to, please describe the issue briefly, and any corrective actions required. Did the vendor ultimately address the issue(s) in a satisfactory manner?

None

6. Would you rate your experience with the quality of services/work provided by vendor as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

Above Average – The team at Home of Training has always been accommodating to all requests and the turn around time has been very quick. When they are called they always respond as soon as possible.

7. Would you rate the vendor's knowledge of your business as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

Above average. The team is responsive to new initiatives and helps us create modules to enhance our training.

8. Would you rate the overall quality of the vendor's staff as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

Superior – The team at Home of Training is very helpful and efficient.

9. Would you describe the quality of the vendor's engagement and communication with stakeholders (internal and external) throughout the project as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

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Above Average- Macauley is our go to for all projects, and he responds quickly and is helpful with getting projects done when we need them.

10. Would you rate the vendor's ability to provide appropriate staff and resources for the project, as needed, at all times as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

Above Average – They have always made deadlines for projects sooner than requested.

11. Would you rate the vendor's performance regarding cost and/or schedule overruns on the project as poor, satisfactory, above average or superior? Please elaborate on why you are giving the vendor this rating.

Above Average – Always on time.

12. Are there any other topics you believe Indiana should consider during its reference evaluation or comments you would like to share?

13. Would your overall rating of the vendor be poor, satisfactory, above average or superior?

Above Average